



Universität Regensburg

application for payment of guest lecture funds
(corresponding announcements or evidence are attached)

The guest lecture allowance is to be paid to the following person:
(from 1.000 Euro please invoice via fee contract):

Form with fields: surname, forename; home address; Date of birth; Tax identification nr; Title of the lecture; Day of the lecture; Amount; account holder; Bank; IBAN; BIC; travel expense/receipts

receipt for cash payment / amount received:

signature of the speaker

date

responsible chair:

Financing:

Table with columns: Kapitel, Title, Project / cost center, Type of cost, Cost category (Kostenart), KoTr., ZP. Includes text: factually and arithmetically correct, Date, signature of assessor, with _____ €