

Registering for examinations in business after the deadline has passed

It is possible to register for examinations in business after the deadline has passed, as long as there are still places available.

The process is different for examinations organized by the chair, and those organized by the Examination Office for Economics. Please ask the Examination Office for Economics which applies in your case.

Late registration via the chair:

- The application form is on the website of the Examination Office for Chemistry / Business Chemistry.
- The application form must be submitted directly to the chair.
- There is no specific date fixed by which the application must be submitted.
- If the relevant member of the teaching staff consents, they forward the form to the Examination Office for Chemistry / Business Chemistry so that you can be registered for the exam.

Late registration via the Examination Office for Business, Economics, and Management Information Systems:

- Every semester, the Examination Office for Business, Economics, and Management Information Systems announces a deadline for the receipt of late applications for registration in the FlexNow notices.
- The application form is on the website of the Examination Office for Business Chemistry.
- Please submit this form to the Examination Office for Chemistry / Business Chemistry 3 days before the date set by the Examination Office for Economics. You can submit it on paper in the mail box in front of the Examination Office for Chemistry / Business Chemistry, by sending it by post, or by scanning it and emailing it to pa.chemie@ur.de.
- After this is checked, you will get the form back via your student email account so that you can submit it to the Examination Office for Economics.
- You can submit the form to the Examination Office for Economics via Email (pa.wiwi@ur.de) or fax (0941 943-2273). Please check that you have signed the form!
- The applications are processed in the order in which they were received by the Examination Office for Economics.
There is no waiting list, and applications which are rejected will not be taken into account later.
- **Note:** Applications which are received before the due date will not be considered.
- If the application is refused, it is possible that the withdrawal of other students makes further places available. You can contact the Examination Office for Economics by telephone to find out if this is the case. If so, the application needs to be resubmitted to the Examination Office for Economics.
- It is not possible to submit your application in person.

This is a translation of the original "Nachträgliche Anmeldungen für WiWi-Klausuren". Only that original is legally binding. No legal claims or titles result from this English translation.